

Merubah atau Mengedit Pesanan Pelanggan

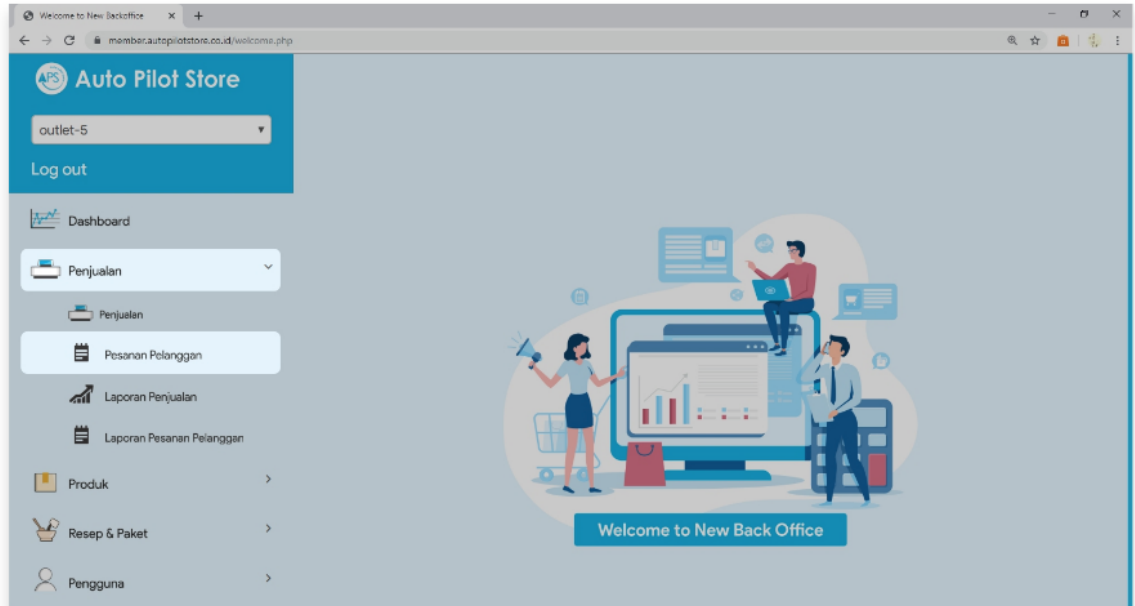
(Backoffice)

$\frac{a^6}{a^3} = a^{6-3} = a^3$
 x^x
HALAMAN 1
 $x+y=?$



Perubahan dapat dilakukan dalam hal jumlah produk, harga maupun pencatatan DP, **selama pesanan belum dikirimkan di menu Kasir/Penjualan.**

1. Pilih Menu **Penjualan**
2. Pilih Sub Menu **Pesanan Pelanggan**



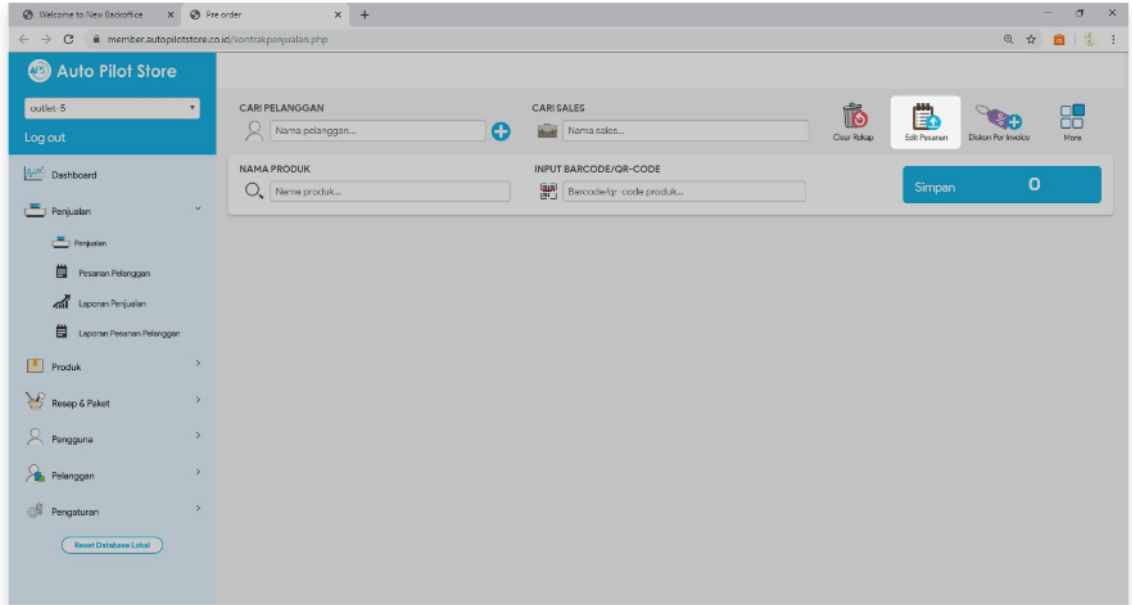
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HALAMAN 2

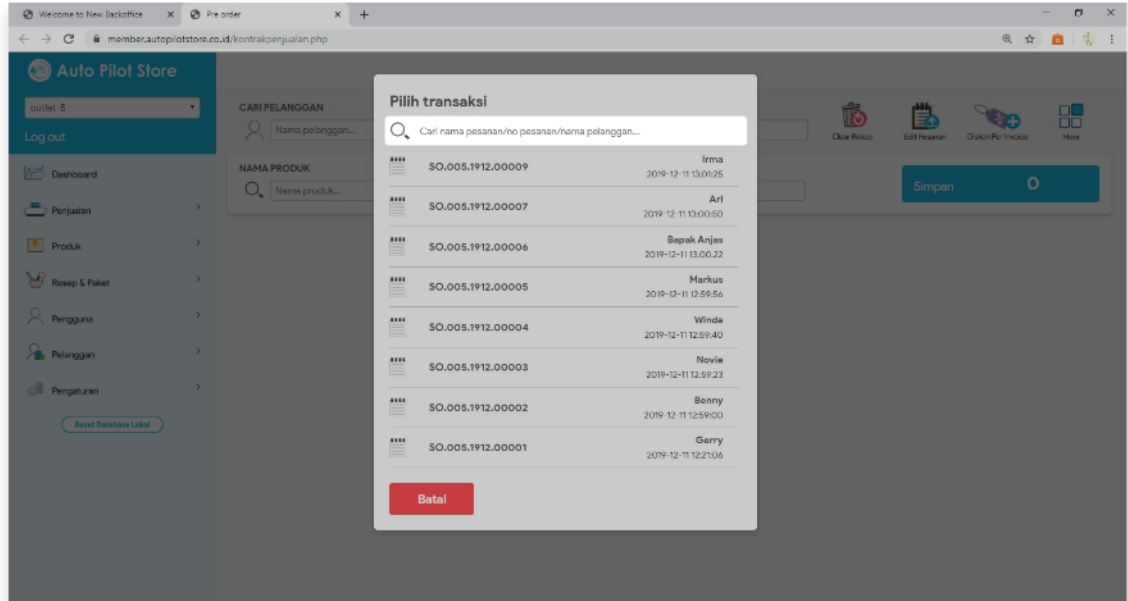


3. Pilih Edit Pesanan



Merubah atau Mengedit Pesanan Pelanggan (Backoffice)

4. Cari Pesanan yang akan diubah di kolom pencarian



The screenshot shows the backoffice interface of Auto Pilot Store. A modal window titled "Pilih transaksi" is open, displaying a search bar and a list of transactions. The search bar contains the text "Cari nama pesanan/no pesanan/nama pelanggan...". The list of transactions is as follows:

No	Transaksi	Tanggal	Nama Pelanggan
0001	SO.005.1912.00009	2019-12-11 13:09:25	Irma
0002	SO.005.1912.00007	2019-12-11 13:00:50	Ari
0003	SO.005.1912.00006	2019-12-11 13:00:22	Bapak Anjas
0004	SO.005.1912.00005	2019-12-11 12:59:56	Markus
0005	SO.005.1912.00004	2019-12-11 12:59:40	Winda
0006	SO.005.1912.00003	2019-12-11 12:59:23	Novie
0007	SO.005.1912.00002	2019-12-11 12:59:00	Benny
0008	SO.005.1912.00001	2019-12-11 12:21:06	Gerry

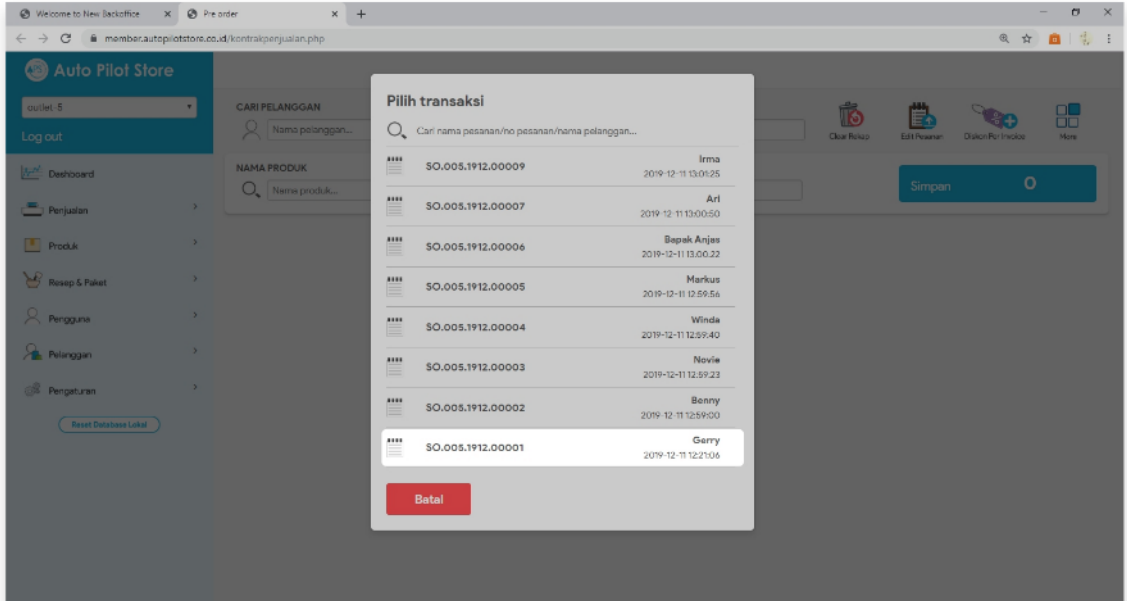
At the bottom of the modal, there are two buttons: "Batal" (Cancel) and "Simpan" (Save).

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HALAMAN 3
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5. Pilih Pesanan yang dimaksud dan lakukan perubahan yang diinginkan

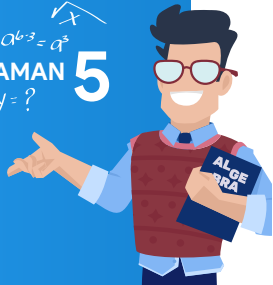


The screenshot shows the Auto Pilot Store backoffice interface. A modal window titled "Pilih transaksi" is open, displaying a list of transactions. The list includes columns for transaction ID, amount, and customer name. The transaction for Gerry is highlighted.

Transaction ID	Amount	Customer Name
SO.005.1912.00009	2019-12-11 13:01:25	Irma
SO.005.1912.00007	2019-12-11 13:00:50	Ari
SO.005.1912.00006	2019-12-11 13:00:22	Bapak Anjes
SO.005.1912.00005	2019-12-11 12:59:56	Marhus
SO.005.1912.00004	2019-12-11 12:59:40	Winda
SO.005.1912.00003	2019-12-11 12:59:23	Novie
SO.005.1912.00002	2019-12-11 12:59:00	Benny
SO.005.1912.00001	2019-12-11 12:21:06	Gerry

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HALAMAN 4
 $x+y=?$

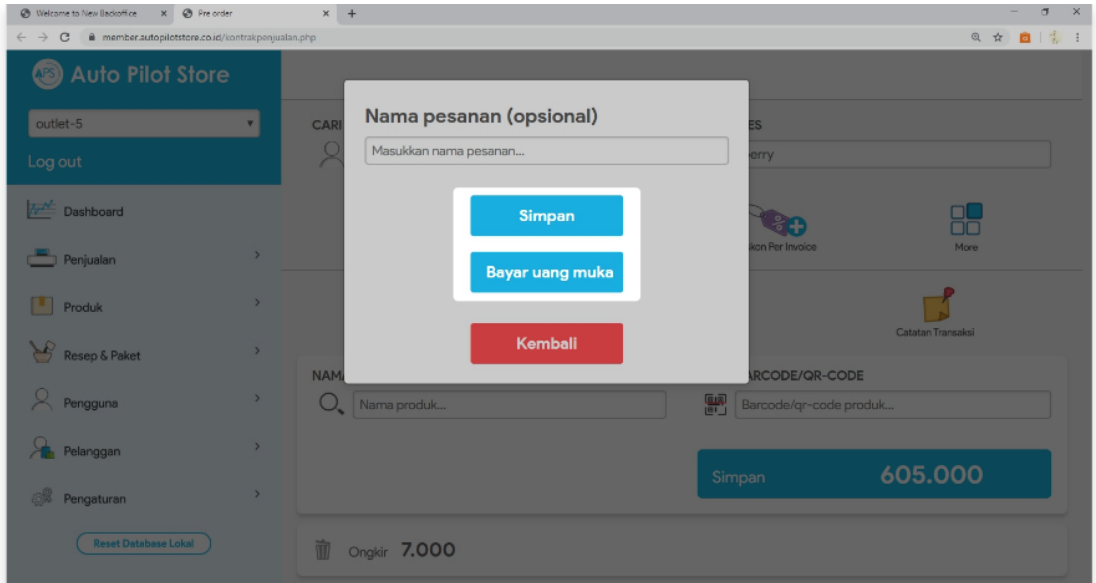




6. Pilih Simpan

7. Silahkan pilih:

- **Simpan** untuk menyimpan perubahan saja
- **Bayar uang muka** untuk memasukkan atau menambahkan jumlah uang DP. Silahkan pilih kembali tipe pembayaran dan masukkan jumlah pembayaran uang muka yang diterima





Merubah
atau
Mengedit
Pesanan
Pelanggan
(Backoffice)

8. Pilih Selesai

Welcome to New Backoffice | Fire order

member.autopilotstore.co.id/kontrakpenjualan.php

Auto Pilot Store

Gerry
085974175544 - grocu.arobustus@yshoo.com

Gerry

TOTAL IDR 605.000

Kembali

Shopper	Rp 299.000	x2	598.000
Subtotal			598.000
× Ongkir Mekar Wangi		Kurir dalam	7.000

Catatan

× SO.005.1912.000001

IDR Sisa 605.000

Selesai

Tunai | Kartu Debit | Kartu Kredit | Lain-lain

gopay | OVO | LinkAja | coshlez

Piutang | Transfer

Tunai

605.000 | 605.000 | 650.000 | Nominal lain...

+ Catatan Pembayaran

$\frac{a^6}{a^3} = a^{6-3} = a^3$

HALAMAN 6

$x+y=?$

